



<b>Title: RESEARCHER OF THE YEAR</b>			<b>CODE:</b>
Operating Manual:	Interdepartmental Policies and Procedures	Date Issued: 27-MAR-2024	Date Effective: 27-MAR-2024
Process Owner	<b>Research Unit</b>	Review Date: 27-MAR-2024	Revision Number New

### 1.0 Purpose:

1.1 To Encourage and support clinical scientific research in Almoosa for the benefit of the development of medical and healthcare services.

### 2.0 Scope:

2.1 This policy applies to Almoosa Specialist Hospital (ASH) and Almoosa College of Health Science (ACHS) who intend to apply for Researcher Award at Almoosa Health Group.

### 3.0 Definition:

3.1 **Excellence Award:** This award is designed to recognize outstanding clinical scientific researchers Almoosa College of Health Sciences. This award is presented to individuals who have strived to achieve the highest international excellence in clinical scientific research.

3.2 **Clinical Applied Research Symposium:** An annual symposium where the awardees will be acknowledged and announced.

### 4.0 Policy:

4.1 ACHS shall recognize outstanding individuals who participates in the Research activity and meets the criteria stated for every category.

4.2 **The following criteria to be considered for the nomination of the following award;**

4.2.1 A-Researcher of the year at staff level and faculty rank:

4.2.1.1 Total number of research proposals submitted and approved by ACHS IRB

4.2.1.2 Total number of research publications affiliated with Almoosa Health Group (ASH or ACHS).

4.2.1.3 Active participation in research events

4.2.1.4 Active participation in research trainings

4.2.1.5 Active involvement in national and international research collaboration

4.2.1.6 Winning a research grant

4.2.1.7 Active membership in research committees

4.2.2 Resident Researcher of the year at fellow, resident and student rank:

4.2.2.1 Active participation in research events

4.2.2.2 Active participation in research trainings

4.2.2.3 Total number of research proposals submitted and approved by ASH IRB

4.2.2.4 Total number of research publications affiliated with Almoosa Health Group (ASH or ACHS) ASH

4.2.2.5 Active involvement in national and international research collaboration

4.2.2.6 Winning a research grant

4.2.2.7 Active membership in research committees

4.2.2.8 Abstract submission

## 5.0 Procedure and Responsibilities

Sr. No.	Procedure Sequence	Responsible Staff
<b>5.1</b>	<p><b>5.1.1</b> All submissions from the fourth quarter of the previous year to the end of the third quarter of the current year will be considered for the award.</p> <p><b>5.1.2</b> Initial evaluation of all submissions will be carried out by the Research Center Director.</p> <p><b>5.1.3</b> All applications passed the initial evaluation will be considered for evaluation by the Researcher of the year committee</p> <p><b>5.1.4</b> The chairman of the committee will choose the Researcher of the year examined by the committee.</p> <p><b>5.1.5</b> The chairman of the committee will report the nominated researchers to win the awards to the Vice President of the Academic affairs.</p> <p><b>5.1.6</b> The announcements for the award will be in the fourth quarter of each year.</p> <p><b>5.1.7</b> All principal investigators will present their work</p>	Research Center

Sr. No.	Procedure Sequence	Responsible Staff
5.2	<p><b>Excellence Award's Arrangements:</b></p> <p>5.2.1 The award is presented for the best researcher published in ASH and ACHS at the end of each year starting from 2021.</p> <p>5.2.2 Researcher submission of participation requisition in the Award is in the third quarter of a calendar year (The 30<sup>th</sup> of December)</p> <p>5.2.3 Applications are examined at the end of each year by five examiners.</p>	Research Center

### 6.0 DISTRIBUTION:

6.1 To Almoosa Specialist Hospital staff and Almoosa College of Health Science staff and students.

6.2 Original in the Research Center.



## 7.0 REVIEW AND APPROVALS:

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	<i>Sign here</i>	DATE	31-03-2024
NAME:	<u>Dr. Abbas Al Mutair</u>		
TITLE:	<u>Research Center Director</u>		
	<i>Sign here</i>	DATE	
NAME:	<u>Ms. Omayma Almoosa</u>		
TITLE:	<u>Administrative Affairs Director</u>		
	<i>Sign here</i>	DATE	
NAME:	<u>Dr. May Alkhunaizi</u>		
TITLE:	<u>CEO of Education</u>		
	<i>Sign here</i>	DATE	
NAME:	<u>Dr. Dalal Altamimi</u>		
TITLE:	<u>ACHS Dean</u>		